Department Vehicles COVID-19 Safety Plan:

· When possible, limit use to one person per vehicle
· If absolutely not feasible, no more than two persons per vehicle, assign one driver and one passenger for the day. Do not switch positions during the day
· Prior to vehicle use, disinfect interior surfaces and door handles. Wash hands prior to driving vehicle.
· Wear face coverings at all times in the vehicle
· If possible, leave windows open during travel. Do not put cabin on recirculated air.
· No eating, or drinking while in the vehicle.
· If two people will be in vehicle, minimize time within vehicle; do not take breaks in vehicle; do not complete paperwork while in vehicle.
· Wash hands often. Hand sanitizers can be used when soap and water are not available, but they are not a substitute for hand washing.
· After use, users are responsible for disinfecting (wipe-down) all contact surfaces.