

Annual Progress Review for Students in the Oceanography Program

Main Purpose

This review provides a way to facilitate interaction and communication between students and their advisors.

More specifically, it

- provides a vehicle for students to reflect on their progress and accomplishments during the previous calendar or academic year and plan their activities and efforts for the following year.
- allows students to provide a review of their professional activity during the past year.
- aids major advisors in providing their graduate students with feedback.

Disclosure: In addition to your advisor, this report may be seen by the Department Head, and members of the Graduate Program Advising Committee and members of the Awards Committee. This report is required for consideration of departmental honor awards such as summer graduate research fellowships (for Ph.D. students), best student paper, the Lund Award, etc.

If you have concerns that you would like to discuss with The Graduate School, please make an appointment with the appropriate person or email graduateschool@uconn.edu.

STUDENT: Complete the General Information and Part I sections, sign and date, and send to advisor with a copy to marinesciences@uconn.edu by January 26, 2024.

ADVISOR: Review file, complete Part II, and send to marinesciences@uconn.edu with student copied by February 2, 2024. Advisor forward of this report constitutes advisor signature.

General Information	
Name of Student	Click or tap here to enter text.
Student's Email Address	Click or tap here to enter text.
Date of Matriculation	Click or tap to enter a date.
Anticipated Conferral Date	Click or tap to enter a date.

Major Advisor	Click or tap here to enter text.
Associate Advisors	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.

Part I: Milestones and Self-Evaluation

To be completed by student

Please mark achieved and enter date.

Milestones		
Achieved	Milestone	Date
<input type="checkbox"/>	Plan of Study on file with the Registrar's Office	Click or tap to enter a date.
<input type="checkbox"/>	Completed related area/foreign language competency (Ph.D. students)	Click or tap to enter a date.
<input type="checkbox"/>	Passed General Exam (Ph.D. students)	Click or tap to enter a date.
<input type="checkbox"/>	Defended dissertation proposal (Ph.D. students) or thesis proposal (M.S. students). If the latter, indicate if your advisor does not require a thesis proposal.	Click or tap to enter a date.
<input type="checkbox"/>	Other (Indicate milestone and date completed)	Click or tap to enter a date.

A. Professional goals and career readiness

- List your short-term, mid-term to long-term career goals. Where do you see yourself in the next 2, 5 and 10 years?

Click or tap here to enter text.

- List your strongest skills.

Click or tap here to enter text.

3. List the skills you wish to develop or improve on to achieve your career goals.

Click or tap here to enter text.

B. Coursework

1. List the courses (including research credits) that you have taken in the past year, including any in which you are currently enrolled.

Click or tap here to enter text.

2. List any courses you plan to take over the next year (if any).

Click or tap here to enter text.

3. List any Incompletes you currently have or anticipate having, and your plans (if any) for completion of the courses.

Click or tap here to enter text.

C. Research Activity

1. Provide a description of the progress you have made on your dissertation/thesis over the past year.

Click or tap here to enter text.

2. Provide an outline of the research and writing you plan to undertake and complete over the next year.

Click or tap here to enter text.

3. Describe any challenges (if any) you encountered over the past year that affected your progress and how you plan to overcome those challenges in the next year.

Click or tap here to enter text.

D. Accomplishments

1. List the manuscripts you completed so far, highlighting those completed over the past year (including papers published, submitted, accepted and in-press).

Click or tap here to enter text.

2. List relevant awards (if any) you have received over the past year (including research grants, fellowships and scholarships).

Click or tap here to enter text.

3. List relevant presentations you have given over the past year (including seminars and conference/workshop oral/poster presentations.)

Click or tap here to enter text.

4. List any other relevant accomplishments (e.g., participation in major research cruises).

Click or tap here to enter text.

E. Teaching Activity

1. List any teaching experiences you have had over the past year (including working as a teaching or lab assistant, instructor of record, or teacher/teacher's aide).

Click or tap here to enter text.

F. Professional Development

1. List any professional development activities (including **your individualized professional development plan, IDP**) you have been involved in over the past year, either on-campus or through other organizations. If you have not started your IDP provide the reason(s). If you have started, outline which core competencies for career readiness you are working on.

Click or tap here to enter text.

2. Describe any service-related activities in which you have been involved. Indicate any leadership roles you played in those activities.

Click or tap here to enter text.

G. Academic Financial Support

1. Describe your source of financial support over the past year (e.g., TA, department-funded RA, grant-funded RA, external or UConn fellowship or scholarship) and the associated hours/week (if applicable).

Click or tap here to enter text.

2. Indicate the source of academic financial support you expect to have in the next the associated hours/week (if applicable).

Click or tap here to enter text.

3. Did you receive a predoctoral award or other supplemental funding from the department or Graduate School this year? If so, did the funds support any activities beyond basic living expenses? If so, what other activities did the funds support?

Click or tap here to enter text.

4. Did you receive a Graduate School [Doctoral Dissertation Fellowship](#) award this year? If so, did the funds support any activities beyond basic living expenses? If so, what other activities did the funds support?

Click or tap here to enter text.

5. Did you receive a Graduate School [Conference Participation Award](#) (formerly Doctoral Student Travel Award) this year? If so, what travel did the funds support?

Click or tap here to enter text.

H. Interaction with Advisor

1. What academic support would you like your advisor to provide over the next year and in what form (e.g., weekly/bi-weekly in-person meetings, email exchanges)?

Click or tap here to enter text.

2. What could your advisor do to improve your graduate experience and chances for career and personal success?

Click or tap here to enter text.

3. If you have questions or concerns that you would like to discuss with your advisor, advisory committee, the Faculty Liaison, or the Department Head please list them here. If you prefer to discuss such matters privately with the last two, please contact them directly.

Click or tap here to enter text.

- I. **Signature and date.** You may also insert a copy of your signature.

Click or tap here to enter text.

SAMPLE

Part II: Evaluation by Major Advisor

to be completed by Major Advisor

- A. Please, evaluate and comment on the student's academic progress to date and over the past year.

Click or tap here to enter text.

- B. Please, comment on the student's career readiness with respect to their professional goals. What are the student's strongest skills? What are the skills the student needs to develop or improve on?

Click or tap here to enter text.

- C. Based on your evaluation, please indicate which of the following describes the student's **overall** academic performance since joining the program but excluding the past year:

<input type="checkbox"/>	Excellent
<input type="checkbox"/>	Very Good
<input type="checkbox"/>	Good
<input type="checkbox"/>	Fair
<input type="checkbox"/>	Poor

- D. Based on your evaluation, please indicate which of the following describes the student's progress over the past year:

<input type="checkbox"/>	Very Good Progress
<input type="checkbox"/>	Some Progress
<input type="checkbox"/>	Minimal Progress
<input type="checkbox"/>	No Discernible Progress

- E. If progress over the past year has not been “Very Good”, please describe plans to address the lack of very good progress, as well as any recommendations regarding continuation of funding, etc.

Click or tap here to enter text.

- F. Please comment on the student’s plans for the coming year as articulated above. Do these plans seem realistic? Will adhering to these plans result in adequate academic progress or better? Please describe any concerns or suggestions for the student’s goals and plans for the upcoming year.

Click or tap here to enter text.

- G. What are reasonable check-in points or deadlines within the next year for feedback/progress checks? What are your expectations of the student regarding effective communication?

Click or tap here to enter text.

- H. Do you have suggestions for what could be done to improve the student’s graduate experience and chances for career and personal success?

Click or tap here to enter text.

Part III: Comments by Others (Department Head, etc.)
(Optional)

Click or tap here to enter text.

SAMPLE